

BENHA Board and Staff

Kyle Nordine, LNHA Chair
Jan. 2013

James Bircham, LNHA Vice-Chair
Jan. 2016

Thomas Pollock, LNHA Secretary
Jan. 2015

Jane Pederson, MD
Physician Member Jan. 2013

Chandra Mehrotra, PhD
Public Member Jan. 2015

Ann Tagtmeyer, Public Member
Jan. 2012

Nancy Tuders, RN
Jan. 2015

Jennifer Pfeffer, LNHA
Jan. 2014

Open, Public Member Jan. 2013

Ex officio: Robert Held, DHS

Ex officio: Darcy Miner, MDH

Randy Snyder, Executive Director
651.201.2731

Jessica Schultz, Office Manager
651.201.2730

BENHA Operations

WEBSITE: BENHA's current website has preformed well, but it's time to update. Immediately following the renewal cycle, staff hopes to launch BENHA WEB 2.0. The issue in the IT world is security and although the BENHA website hasn't been cyber attacked, the new version is marketed as superior in relationship to security. BENHA's new Office

Manager, Jessica Schultz, is busy updating forms and documents to be posted using the 'skin' of a common website appearance for all health licensing boards. The goal of BENHA would be to have many more online features available through the website. A secondary goal is to ease of use. As always we appreciate feedback to provide

clear communication for our licensees.

Strategic Thinking: Plan and Update: The April BENHA board meeting will focus on planning for the next four years. The board surveys all new licensees and will determine if a survey is needed and identify issues they wish to survey current licensees by the July meeting.

For the Administrator...

The Board works with both state associations to promote focused education for the Administrator. There is no local chapter of the ACHCA, so associations provide the bulk of education in Minnesota. Attending their meetings provides you updates on reoccurring issues such as CMS surveys and the immediate versus 24 hour response to VAA issues.

The Administrator's role in VAA: The Standards of Practice Committee or (Complaint Resolution Committee as most other boards refer to it) is required by law to review all substandard care issues and IJ citations and review those findings to the community standard. Sometimes the LNHA will receive a written letter to describe their approach to quality and other times the LNHA will need to personally appear in front of the three person panel. As a board, we are far more concerned about the investigation and hardening of policies to avoid repeat events by understanding how they occurred. Regardless, CMS has defined this issue which is that the Administrator of Record be notified immediately, now and not later or very soon within one day. The AOR should review their facility's policies to assure compliance

for the CMS requirement. The larger issue discussed by the Standards of Practice Committee is the investigation piece or follow through on issues involving alleged abuse, and financial exploitation and to eliminate the potential of reoccurrence. The panel understands that there is not always a text book answer to those very individual decisions, however we must look at the involvement factor of leadership to resolve the issue. Research now tells us that 'presence' is one of the singular indicators of organizational success, the closer the long term care leader can involve themselves to the resident and staff the higher the level of resident satisfaction.

Welcome New Staff Member

Jessica Schultz began state employment in 2008 with MNSCU in Student Services at Century College in White Bear Lake. Beginning in January of 2009, she transitioned to the Board of Social Work, working as an office assistant until March of 2013. Jessica's specialties include technology and writing. She is a Business Administration student at Metro State, and enjoys photography and community volunteering in her spare time. Jessica is extremely excited to be on staff at BENHA, and will also be assisting the Board of Physical Therapy as needed. She is looking forward to being an active part of daily processes, and facilitating the needs of BENHA's licensees and applicants for the foreseeable future. Welcome, Jessica!



MISSION STATEMENT

The mission of the Board of Examiners for Nursing Home Administrators is to promote the public's interest in quality care and effective services for residents of nursing facilities by ensuring that licensed administrators are qualified to perform their administrative duties.

January-December 2012

41 new licensees

Lic#	Name	Date Licensed
4144	Katie Sjoberg	2/2/12
4161	Brian D. Zaletel	2/15/12
4121	Kristi Petersen	3/1/12
4163	Kim M. Santomango	3/1/12
4159	Jamie L. Paro	3/6/12
4162	Julie Ludwig	3/8/12
4165	Katherine A. Holland	3/8/12
4096	Doris M. Derynck	3/14/12
4100	Alayna R. Briard	3/14/12
4044	Allen F. Yearick	3/27/12
4174	Lisa M. Loring	4/10/12
4035	Robin J. Hoeg	4/23/12
4120	Sara Blair	4/30/12
4152	Brooke Dillon	5/14/12
4146	Lyn Sebenaler	5/14/12
4158	Barbara Garrity	7/3/12
4153	Karen M. Prososki	7/12/12
4169	Margaret M. Brandt	7/30/12
4173	Chris Kueffler	7/30/12
4098	Cory Torgesen	8/10/12
4148	Stacy Markham	8/16/12
4109	Jennifer A. Alleman	8/24/12
4114	Rick Chodek	8/27/12
4198	Carol J. Ehlinger	9/4/12
4186	Heather D. Ceaser	9/6/12
4160	Christopher R. Knoll	9/11/12
4185	Ashley K. Leick	9/11/12
4184	Elisabeth M. Ullom	9/12/12
4197	Tracy A. Hendrickx	9/13/12
4156	John LeBlanc	9/17/12
4166	Kathryn L. Kilbane	9/17/12
4171	Melissa Sweitzer	9/17/12
4143	Rachel M. Graf	9/21/12
4167	Jill N. Niehaus	9/26/12
4125	Danielle J. Olson	10/4/12
4212	Edward L. Tolkkinen	10/10/12
4210	Kayla N. Vadnie	10/12/12
4190	Ryan D. Cerney	10/23/12
4188	Ryan Onstad	11/13/12
4226	Joshua Hofmeyer	11/28/12
4222	Daren B. Rife	12/6/12

DID YOU KNOW....

- ◇ The current average age of a Minnesota LNHA creeps towards retirement age, 49.9 years of age. The board is investigating and preparing a best practice document for communities in transition which would encourage employing a replacement administrator and mentoring the replacement for at least six months.
- ◇ The National Association of Boards for Long Term Care Administrators (NAB) continues to receive significant support by Minnesota Licensees. Thank you to Katie Davis, Dawn Chiabotti, Steve Chies, Tom Syverson, Dan Anderson, Chris Kresbach and Jim Bircham for their work on examination and continued competency committees.
- ◇ Jennifer Pfeffer, Mankato was named to the Professional Practice Analysis Committee, nominated and selected to be one of fifteen subject matter experts from around the nation representing all three LTC administration specialties; skilled, assisted living, and home-community based services. Their final work product will update and define the contemporary skills needed for an Administrator across all three service lines. Ohio is a state looking at a hybrid license that covers all services with a Post Acute Care- Executive Administrator license.

Dear Fellow Administrators:

The past 8 years of my time on the board of examiners has been very interesting and rewarding. During this time I have had the opportunity to meet many of you and the chance to witness the many regulatory obstacles that you deal with every year. I must tell you that I am proud to be a licensed nursing home administrator and have been proud to represent our profession, due to the tremendous work you do for our residents, family and staff each and every day.

Your professionalism is evident by the number of complaints we receive each year. While there are always some dissatisfied members of the public, our complaints are very small and fairly easy to remedy. It is because of your dedication to the greater public safety that we are able to continue to be one of the best states in the country for service to the elderly.

As always I encourage you to be active in your trade associations, be educated on those subjects that you feel can increase your expertise as an administrator and allow you to be more confident in your daily operations. Be supportive of one another and share best practices as this will ensure continued excellence in our facilities. Keep the faith and the great work throughout the coming year.

Kyle R. Nordine, LNHA, Board President

UPDATE YOUR OFFICIAL BOARD RECORD ANY TIME, ANY DAY

- ◆ Address Change
- ◆ Phone Number
- ◆ Email Address
- ◆ Any assignment changes as the

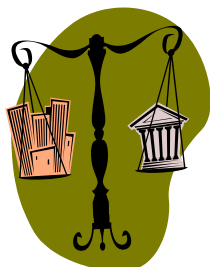


BOARD of EXAMINERS for Online NURSING HOME ADMINISTRATORS

Administrator of Record (within five days of the actual change)

(click on "current" under end in personal info box to enter a 'last day' date, please note who'll be in charge)

This service is available year-round at www.benha.state.mn.us.



BOARD of EXAMINERS for NURSING HOME ADMINISTRATORS

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Minneapolis, MN 55414-4202
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2013 – 2014 Board Meetings: Board Office, Minneapolis

July 24, 2013

October 23, 2013

January 22, 2014

April 23, 2014

Meeting Minutes, Reports, and Newsletters are posted at the board website under the "Board" tab.